



## SEMESTRIAL COURSE

# DUEF 2022-23

Diplôme Universitaire d'Etudes Françaises - Levels A1, A2, B1, B2, C1, C2

**IEFE**  
FRANÇAIS LANGUE  
ÉTRANGÈRE

## PRESENTATION

TEACHING OF WRITING SKILLS (WRITTEN COMPREHENSION AND PRODUCTION), ORAL SKILLS (ORAL COMPREHENSION AND PRODUCTION). MORE SPECIFIC CLASSES ARE ADDED SUCH AS GRAMMAR AND PHONETIC. THE PHONETIC AND ORAL COMPREHENSION CLASSES TAKE PLACE IN A PHONETIC AND MULTIMEDIA LAB.

TEACHING IS ALIGNED ON THE 6 LEVELS OF THE CADRE EUROPEEN COMMUN DE REFERENCE POUR LES LANGUES (CECRL).

TO DETERMINE YOUR LEVEL, A PLACEMENT TEST IS ORGANIZED WHEN YOU ARRIVE (ONLY FOR PEOPLE WHO DON'T HAVE A DELF/DALF DEGREE OR A DEGREE FROM AN ADCUEFE CENTRE).

## AIMS

TO PREPARE FOR A DUEF (DIPLOME UNIVERSITAIRE D'ETUDES FRANÇAISES), FROM THE LEVEL A1 TO THE LEVEL C2.

## PROGRAMME

FROM LEVEL B1, OPTIONAL CLASSES ARE OFFERED FOR MORE SPECIFIC PURPOSES (ECONOMIC AND SOCIAL FRENCH, BUSINESS FRENCH, SCIENTIFIC FRENCH...) OR CULTURAL FIELDS (LITERATURE, THEATRE, CINEMA, HISTORY OF SONG...). YOU MUST CHOOSE 2 OPTIONAL CLASSES.

A CULTURAL TOUR IS OFFERED EACH SEMESTER (EX : CARCASSONNE, PONT DU GARD...).

THE TEACHING TEAM OFFERS YOU CULTURAL ACTIVITIES TO DISCOVER MONTPELLIER AND FRENCH CULTURE.



## PRACTICAL INFOS

**PUBLIC CONCERNED**  
FOREIGN STUDENTS

**REQUIREMENTS**  
HOLD FOREIGN CITIZENSHIP  
HAVE A SECONDARY SCHOOL OR AN  
UNIVERSITY DEGREE

**TEACHING HOURS**  
200H PER SEMESTER

**FEES**  
1400€ PER SEMESTER



**IEFE**  
**UNIVERSITÉ PAUL-VALÉRY**  
**MONTPELLIER 3**

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HTTP://IEFE.UNIV-MONTP3.FR

## TEACHING

TEXTBOOKS ARE PROVIDED TO STUDENTS AT THE BEGINNING OF THE SEMESTER. THE INSTITUTE HAS PHONETICS AND MULTIMEDIA LABORATORIES AND A DOCUMENTATION CENTRE AVAILABLE FOR ALL IEFE STUDENTS.

## TERMS OF END-OF-TERM EXAM

THE END-OF-TERM EXAM IS COMPOSED OF YOUR CONTINUOUS CONTROL (HOMEWORK AND EXAMS DURING THE SEMESTER) AND OF YOUR GRADES AT THE FINAL EXAMS. THE DATES OF THE EXAMS ARE SET. THERE IS NO RE-TAKE EXAM. ATTENDANCE IS MANDATORY TO OBTAIN THE DEGREE. THE STUDENT WHO ACQUIRES HIS DEGREE OBTAINS A UNIVERSITY DEGREE, THE «DIPLOME UNIVERSITAIRE D'ETUDES FRANÇAISES» (DUEF), ALIGNED ON THE 6 LEVELS OF THE CECRL. WITHIN THE FRAMEWORK OF EUROPEAN PARTNERSHIPS, THE DUEF IS EQUIVALENT TO 30 ECTS CREDITS PER TERM.

## CALENDAR

|                               | 1st SEMESTER  | 2nd SEMESTER  |
|-------------------------------|---|---|
| DEADLINE FOR PRE-REGISTRATION | Friday 15 july<br>(postmark date)                                     | Friday 9 December<br>(postmark date)  |
| REGISTRATION                  | From Tuesday 23 to Friday 26 August<br>(Dates subject to change)      | From Thursday 5 to Friday 13 January  |
| PLACEMENT TEST                | Wednesday 24 , Friday 26 and Monday 29 August                         | Monday 9, Wednesday 11 January and Friday 13 January  |
| BEGINNING OF CLASSES          | Thursday 1 September  | Thursday 19 January   |
| END OF CLASSES                | Wednesday 7 December  | Friday 5 May  |
| EXAMS                         | From Monday 12 to Thursday 15 December                                | Between Tuesday 9 and Thursday 17 May<br>(Dates subject to change)  |
| HOLIDAYS AND BANK HOLIDAYS    | From Monday , October 31 to Sunday , November 6<br>Friday 11 November | From Monday , February 27 to Sunday , March 5<br>From Monday 24 to Sunday 30 April<br>Monday 10 April , 1 May and 8 May |



### GOOD TO KNOW

THE IEFE IS **CENTER FOR EXAMS DELF-DALF**, FROM LEVEL B2 TO LEVEL C2. 6 SESSIONS ARE AVAILABLE : NOVEMBER DECEMBER, MARCH, MAY, JUNE, AUGUST.



### GOOD TO KNOW

WITHIN THE FRAMEWORK OF EUROPEAN PARTNERSHIPS, THE DUEF IS EQUIVALENT TO 30 ECTS CREDITS PER TERM.

## TERMS AND CONDITIONS

HOLD FOREIGN CITIZENSHIP  
HAVE A SECONDARY SCHOOL OR A UNIVERSITY DEGREE

## PAYMENT METHODS

CREDIT CARD (IN THE OFFICE ONLY)  
BANK CHECK IN EUROS TO THE ORDER : "AGENT COMPTABLE DE L'UPV"  
BANK TRANSFER : SEE THE INFORMATIONS BELOW

CASH IS NOT ALLOWED.

| CODE BANQUE                                | CODE GUICHET | N° DE COMPTE | CLÉ RIB | DOMICILIATION |
|--|--------------|--------------|---------|---------------|
| 10071                                      | 34000        | 000001003387 | 27      | TPMONTPELLIER |
| IBAN (International Bank Account Number)   |              |              |         |               |
| FR76 1007 1340 0000 0010 0338 727 TRPUFRP1 |              |              |         |               |

# REGISTRATION

### EMPLOYEE & JOB SEEKER

**SPECIFIC RATE** : QUOTE REQUESTS FROM THE SERVICE UNIVERSITAIRE FORMATION CONTINUE OF THE UNIVERSITY AUL-VALERY THROUGH YOUR PÔLE EMPLOI ADVIZER OR YOUR SOCIAL WORKER  
CONTACT :  
@ : IEFE.FC@UNIV-MONTP3.FR  
PHONE : 04 67 14 55 64

## 1

### PRE-REGISTRATION

You will have to send the following documents on the link indicated on our website (<https://iefe.www.univ-montp3.fr/fr/registration>) during the period stated in the calendar :

- the pre-registration form filled
- the copy of your secondary school degree or university degree
- the certified translation in French of that degree

*Be aware, you must present the original degree and translation for the final registration.*

- the copy of the DELF/DALF degree, if you have one
- the copy of the 1st page of your passport
- 1 ID picture
- a pre-payment on the registration fees of 150€\* for each session (non refundable)

Once your file and pre-payment are received, we will send you an authorization of registration by e-mail within 1 week.

This document allows non-Europeans to ask for a student visa to the French embassy of their country.

\* cost non-refundable. This pre-payment can be used to pay for another course during the same academic year (from September to July).

## 2

### REGISTRATION

You must take an appointment online. You will receive an e-mail with an activation link by which you will choose the day of registration and fill out the registration form.

Then, you will have to come to the IEFE office during your registration day with the following documents :

- your passport
- the original of your secondary school degree or university degree and its translation
- the payment of the registration fees :  
1250€ per semester if you are already pre-registered  
1400€ per semester if you haven't pre-registered
- your attestation of CVEC (Contribution Vie Étudiante et Campus)

Please come with all your documents to proceed smoothly to your registration.

You must register to one of the placement test (except if you have a DELF-DALF degree, or a university degree from a centre of the Association Campus FLE-ADCUEFE ).

**YOUR ASSIGNMENT IN THE GROUPS WILL BE DEFINITIVE AT THE BEGINNING OF THE SECOND WEEK OF TERM.**

