



## SEMESTRIAL COURSE

# DUEF 2023-24

Diplôme Universitaire d'Etudes Françaises - Levels A1, A2, B1, B2, C1, C2

**IEFE**  
FRANÇAIS LANGUE  
ÉTRANGÈRE

### PRESENTATION

- LESSONS ON THE ACQUISITION OF WRITTEN SKILLS (WRITTEN COMPREHENSION AND PRODUCTION) AND ORAL SKILLS (ORAL COMPREHENSION AND PRODUCTION), PLUS MORE SPECIFIC LESSONS ON GRAMMAR AND PHONETICS. PHONETICS AND LISTENING COMPREHENSION ARE TAUGHT IN A PHONETICS LABORATORY AND A MULTIMEDIA LABORATORY.
- THE LESSONS ARE ALIGNED WITH THE 6 LEVELS OF THE COMMON EUROPEAN FRAMEWORK OF REFERENCE FOR LANGUAGES (CEFR).
- TO DETERMINE YOUR LEVEL, A PLACEMENT TEST IS ORGANISED ON ARRIVAL (ONLY FOR PEOPLE WHO DO NOT HOLD A DELF OR DALF DIPLOMA OR FROM AN ADCUEFE CENTRE).
- FROM LEVEL B1 ONWARDS, OPTIONAL COURSES ARE OFFERED TO ACQUIRE EITHER DISCIPLINARY KNOWLEDGE (FRENCH FOR ECONOMIC AND SOCIAL LIFE, FRENCH FOR SCIENCE, ETC.) OR CULTURAL SKILLS (FRENCH LITERATURE, FRENCH LANGUAGE LITERATURE, HISTORY OF MUSIC, ETC.). YOU MUST CHOOSE 2 COMPULSORY COURSES.

### AIMS

- ACQUISITION AND DEVELOPMENT OF SKILLS IN FRENCH AS A FOREIGN LANGUAGE (FROM LEVEL A1 TO LEVEL C2), IN WRITTEN COMPREHENSION AND PRODUCTION, ORAL COMPREHENSION AND PRODUCTION AND FRENCH AND FRANCOPHONE CULTURE IN AN ACTION-ORIENTED AND INTERCULTURAL PERSPECTIVE IN ORDER TO PREPARE FOR A DUEF (UNIVERSITY DIPLOMA IN FRENCH STUDIES).

### CULTURAL ACTIVITIES

- THE TEACHING STAFF OFFERS YOU EXCURSIONS DURING THE COURSES.
- A CULTURAL TOUR IS OFFERED EACH SEMESTER (EX : CARCASSONNE, PONT DU GARD...).



### PRACTICAL INFOS

**PUBLIC CONCERNED**  
FOREIGN STUDENTS

**REQUIREMENTS**

HOLD FOREIGN CITIZENSHIP  
HAVE A SECONDARY SCHOOL OR AN UNIVERSITY DEGREE

**TEACHING HOURS**

200H PER SEMESTER  
13 WEEKS OF CLASSES AND 1 WEEK OF EXAMS

**FEES**

1400€ PER SEMESTER

**LEARNERS**

BETWEEN 12 AND 20 PER GROUP

**BUILDING ACCESSIBLE TO PEOPLE WITH REDUCED MOBILITY**



**IEFE**  
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**MONTPELLIER 3**

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## TEACHING

- THE TEACHING IS BASED (DEPENDING ON THE LEVEL) ON TEXTBOOKS (COMMUNICATIVE AND ACTION-ORIENTED APPROACH)
- AND/OR ON AUTHENTIC ORAL AND WRITTEN DOCUMENTS.
- TEXTBOOKS ARE PROVIDED TO STUDENTS AT THE BEGINNING OF THE SEMESTER.
- THE INSTITUTE HAS PHONETICS AND MULTIMEDIA LABORATORIES AND
- A DOCUMENTATION CENTRE AVAILABLE FOR ALL IEFE STUDENTS.

## TERMS OF END-OF-TERM EXAM

- THE END-OF-TERM EXAM IS COMPOSED OF YOUR CONTINUOUS CONTROL (HOMEWORK AND EXAMS DURING THE SEMESTER) AND OF YOUR GRADES AT THE FINAL EXAMS. THE DATES OF THE EXAMS ARE SET. THERE IS NO RE-TAKE EXAM.
- ATTENDANCE IS MANDATORY TO OBTAIN THE DEGREE. THE STUDENT WHO ACQUIRES HIS DEGREE OBTAINS A UNIVERSITY DEGREE, THE «DIPLOME UNIVERSITAIRE D'ETUDES FRANÇAISES» (DUEF), ALIGNED ON THE 6 LEVELS OF THE CECRL.

## CALENDAR

	1st SEMESTER	2nd SEMESTER
DEADLINE FOR PRE-REGISTRATION	Wednesday 12 July 2023 (postmark date)	Wednesday 13 December 2023 (postmark date)
REGISTRATION	From Wednesday 23 August to Friday 1 September 2023	From Wednesday 10 to Friday 19 January 2024
PLACEMENT TEST	Friday 25, Monday 28 and Wednesday 30 August 2023	Friday 12, Monday 15 and Wednesday 17 January 2024
BEGINNING OF CLASSES	Thursday 7 September 2023	Thursday 25 January 2024
END OF CLASSES	Friday 15 December 2023	Friday 10 May 2024
EXAMS	From Monday 18 to Thursday 21 December 2023	From Monday 13 to Thursday 16 May 2024
HOLIDAYS AND BANK HOLIDAYS	From Monday , October 30 to Sunday , November 5 2023	From Monday 19 to Sunday 25 February, 2024 From Monday 15 to Sunday 21 April, 2024 Monday 1 April , Wednesday 1May and 8 May 2024 Thursday 9 May 2024



### GOOD TO KNOW

THE IEFE IS **CENTER FOR EXAMS DELF-DALF**, FROM LEVEL B2 TO LEVEL C2.  
6 SESSIONS ARE AVAILABLE :  
NOVEMBER DECEMBER,  
MARCH, MAY, JUNE, AUGUST.



### GOOD TO KNOW

WITHIN THE FRAMEWORK OF EUROPEAN PARTNERSHIPS, THE DUEF IS EQUIVALENT TO 30 ECTS CREDITS PER TERM.

# REGISTRATION

EMPLOYEE &  
JOB SEEKER

**SPECIFIC RATE :** QUOTE REQUESTS FROM THE SAFCO (SERVICE UNIVERSITAIRE FORMATION CONTINUE) OF THE UNIVERSITY AUL-VALERY THROUGH YOUR PÔLE EMPLOI ADVIZER OR YOUR SOCIAL WORKER  
CONTACT :  
@ : IEFE.FC@UNIV-MONTP3.FR  
PHONE : 04 67 14 55 60

## TERMS AND CONDITIONS

HOLD FOREIGN CITIZENSHIP  
HAVE A SECONDARY SCHOOL OR A UNIVERSITY DEGREE

## PAYMENT METHODS

CREDIT CARD (IN THE OFFICE ONLY)

BANK CHECK IN EUROS TO THE ORDER : "AGENT COMPTABLE DE L'UPV"

BANK TRANSFER : CONTACT US BY MAIL TO OBTAIN OUR RIB  
CASH IS NOT ALLOWED.

## 1

### PRE-REGISTRATION

You will have to send the following documents on the link indicated on our website (<https://iefe.www.univ-montp3.fr/registration>) during the period stated in the calendar :

- the pre-registration form filled
- the copy of your secondary school degree or university degree
- the certified translation in French of that degree

*Be aware, you must present the original degree and translation for the final registration.*

- the copy of the DELF/DALF degree, if you have one
- the copy of the 1st page of your passport
- 1 ID picture
- a pre-payment on the registration fees of 150€\* for each session (non refundable)

Once your file and pre-payment are received, we will send you an authorization of registration by e-mail within 1 week.

This document allows non-Europeans to ask for a student visa to the French embassy of their country.

\* cost non-refundable. This pre-payment can be used to pay for another course during the same academic year (from September to July).

## 2

### REGISTRATION

You must take an appointment online. You will receive an e-mail with an activation link by which you will choose the day of registration and fill out the registration form.

Then, you will have to come to the IEFE office during your registration day with the following documents :

- your passport
- the original of your secondary school degree or university degree and its translation
- the payment of the registration fees :  
1250€ per semester if you are already pre-registered  
1400€ per semester if you haven't pre-registered
- your attestation of CVEC (Contribution Vie Étudiante et Campus)

Please come with all your documents to proceed smoothly to your registration.

You must register to one of the placement test (except if you have a DELF-DALF degree, or a university degree from a centre of the Association Campus FLE-ADCUEFE ).

**YOUR ASSIGNMENT IN THE GROUPS WILL BE DEFINITIVE AT THE BEGINNING OF THE SECOND WEEK OF TERM.**

